

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida (813) 944-1001
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
longlakecdd.org

July 19, 2023

**Board of Supervisors
Long Lake Reserve
Community
Development District**

AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors' of the Long Lake Reserve Community Development District will be held on **Thursday, July 27, 2023 at 6:00 p.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - i. Update of Pool Paver Repairs
 - C. Presentation of Aquatic Service Report Tab 1
 - D. Landscape Report
 - E. Clubhouse Manager
 - i. Presentation of Clubhouse Report Tab 2
 - F. District Manager
- 4. BUSINESS ITEMS**
 - A. Consideration of Wetland Maintenance Services..... Tab 3
 - B. Consideration of Wetland Planting Proposal..... Tab 4
 - C. Consideration of Shell Path Proposals..... Tab 5
 - D. Consideration of Resolution 2023-04; Re-Designating Secretary Tab 6
 - E. Public Hearing on Adopting FY 2023-2024 Budget
 - i. Consideration of Resolution 2023-05; Adopting Fiscal Year 2023-2024 Budget Tab 7
 - F. Public Hearing on Adopting Levying of Assessments for Fiscal Year 2023-2024
 - i. Consideration of Resolution 2023-06; Adopting Levy of Special Assessments for Fiscal Year 2023-2024 ... Tab 8
 - G. Consideration of Resolution 2023-07; Setting Fiscal Year 2023-2024 Meeting Schedule..... Tab 9
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Regular Meeting Held on June 22, 2023..... Tab 10
 - B. Consideration of Operation and Maintenance Expenditures for June 2023 Tab 11

6. SUPERVISOR REQUESTS

7. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
Regional District Manager

Tab 6

RESOLUTION 2023-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LONG
LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT
REDESIGNATING THE SECRETARY OF THE DISTRICT, AND
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Long Lake Reserve Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Pasco County, Florida; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF
THE LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Scott Brizendine is appointed Secretary

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 27TH DAY OF JULY, 2023.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

ASSISTANT SECRETARY

Tab 7

RESOLUTION 2023-05

THE ANNUAL APPROPRIATION RESOLUTION OF THE LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT (THE “DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024

WHEREAS, the District Manager has, prior to the 15th day in June, 2023, submitted to the Board of Supervisors (the “Board”) a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the Long Lake Reserve Community Development District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget (the “Proposed Budget”), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set July 27, 2023, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing or transmitted the Proposed Budget to the manager or administrator of Pasco County for posting on its website; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the District Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Budget

- a. That the Board of Supervisors has reviewed the District Manager’s Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. That the District Manager’s Proposed Budget, attached hereto as Exhibit “A,” as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes*, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2023 and/or revised projections for Fiscal Year 2024.
- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District’s Records Office and identified as “The Budget for the Long Lake Reserve Community Development District for the Fiscal Year Ending September 30, 2024,” as adopted by the Board of Supervisors on September 30, 2023.
- d. The final adopted budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption or shall be transmitted to the manager or administrator of Pasco County for posting on its website.

Section 2. Appropriations

There is hereby appropriated out of the revenues of the Long Lake Reserve Community Development District, for the fiscal year beginning October 1, 2023, and ending September 30, 2024, the sum of \$_____ to be raised by the levy of assessments and otherwise, exclusive of collection costs, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
RESERVE FUND	\$_____
DEBT SERVICE FUND(S)	\$_____
TOTAL ALL FUNDS	\$_____

Section 3. Supplemental Appropriations

Pursuant to Section 189.016, *Florida Statutes*, the following provisions govern amendments to the budget(s) for any particular fund(s) listed above:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws.

Introduced, considered favorably, and adopted this 27th of July, 2023.

ATTEST:

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/ Assistant Secretary

By:_____

Its:_____

Exhibit A: Fiscal Year 2023/2024 Final Budget

Exhibit A



Rizzetta & Company

Long Lake Reserve CDD

www.longlakecdd.org

Proposed Budget for Fiscal Year 2023/2024

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Rizzetta & Company

Proposed Budget
Long Lake Reserve Community Development District
General Fund
Fiscal Year 2023/2024

Chart of Accounts Classification	Actual YTD through 06/30/2023	Projected Annual Totals 2022/2023	Annual Budget for 2022/2023	Projected Budget variance for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 2022/2023	Comments
REVENUES							
Interest	0	0	0				
Special Assessments							
Tax Roll	\$ 605,799	\$ 605,799	\$ 602,359	\$ 3,440	\$ 712,629	\$ 110,270	
Event Rental	\$ 1,916	\$ 4,598	\$ -	\$ 4,598	\$ -	\$ -	
TOTAL REVENUES	\$ 607,715	\$ 610,397	\$ 602,359	\$ 8,038	\$ 712,629	\$ 110,270	
EXPENDITURES - ADMINISTRATIVE							
Legislative							
Supervisor Fees	\$ 7,600	\$ 10,133	\$ 12,000	\$ 1,867	\$ 12,000	\$ -	5 paid board members for 12 meetings
Financial & Administrative							
Administrative Services	\$ 3,546	\$ 4,728	\$ 4,728	\$ -	\$ 4,965	\$ 237	
District Management	\$ 15,838	\$ 21,117	\$ 21,117	\$ -	\$ 22,173	\$ 1,056	
District Engineer	\$ 3,940	\$ 5,253	\$ 12,500	\$ 7,247	\$ 12,500	\$ -	
Disclosure Report	\$ 5,100	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	
Trustees Fees	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	
Tax Collector/ Property Appraiser Fees	\$ 150	\$ 150	\$ 150	\$ -	\$ 150	\$ -	
Assessment Roll	\$ 5,253	\$ 5,253	\$ 5,253	\$ -	\$ 5,516	\$ 263	
Financial & Revenue Collections	\$ 3,940	\$ 5,253	\$ 5,253	\$ -	\$ 5,516	\$ 263	
Accounting Services	\$ 14,183	\$ 18,911	\$ 18,911	\$ -	\$ 19,857	\$ 946	
Auditing Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	Contract with McDirmit Davis
Arbitrage Rebate Calculation	\$ -	\$ 450	\$ 450	\$ -	\$ 450	\$ -	
Public Officials Liability Insurance	\$ 2,733	\$ 2,733	\$ 3,913	\$ 1,180	\$ 3,006	\$ (907)	EGIS estimate
Legal Advertising	\$ 1,194	\$ 1,592	\$ 1,000	\$ (592)	\$ 1,000	\$ -	
Bank Fees	\$ 155	\$ 207	\$ 150	\$ (57)	\$ 175	\$ 25	
Dues, Licenses & Fees	\$ 691	\$ 375	\$ 375	\$ -	\$ 375	\$ -	
ADA Website Compliance	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ (2,000)	
Website Hosting, Maintenance, Backup	\$ 2,447	\$ 3,200	\$ 1,200	\$ (2,000)	\$ 3,200	\$ 2,000	
Legal Counsel							
District Counsel	\$ 4,890	\$ 9,780	\$ 13,000	\$ 3,220	\$ 13,000	\$ -	
Administrative Subtotal	\$ 79,160	\$ 101,635	\$ 114,500	\$ 12,865	\$ 116,383	\$ 1,883	
EXPENDITURES - FIELD OPERATIONS							
Security Operations							
Security Camera Maintenance/Fees	\$ 2,426	\$ 3,235	\$ 2,000	\$ (1,235)	\$ 4,000	\$ 2,000	
Security Monitoring Services	\$ 4,320	\$ 5,760	\$ 6,500	\$ 740	\$ 6,500	\$ -	Securiteam - \$1,440 /qtr
Electric Utility Services		\$ -					
Utility Services - irrigation	\$ 3,722	\$ 4,963	\$ 1,000	\$ (3,963)	\$ 6,000	\$ 5,000	
Utility - Recreation Facilities	\$ 9,156	\$ 12,208	\$ 8,000	\$ (4,208)	\$ 12,000	\$ 4,000	
Street Lights	\$ 26,083	\$ 40,000	\$ 52,000	\$ 12,000	\$ 44,000	\$ (8,000)	Projected plus 10%.
Garbage/Solid Waste Control Services							
Garbage - Residential	\$ 39,858	\$ 55,895	\$ 53,000	\$ (2,895)	\$ 58,870	\$ 5,870	Based on updated contact w/Coastal
Solid Waste Assessment	\$ 382	\$ 382	\$ 500	\$ 118	\$ 500	\$ -	
Water-Sewer Combination Services							
Utility Services	\$ 13,969	\$ 18,625	\$ 10,000	\$ (8,625)	\$ 19,000	\$ 9,000	Based on current year projected.
Stormwater Control							
Aquatic Maintenance	\$ 7,502	\$ 10,002	\$ 10,000	\$ (2)	\$ 10,300	\$ 300	Solitude Contract +3% increase
Wetland Monitoring & Maintenance	\$ 6,400	\$ 24,000	\$ 24,000	\$ -	\$ 40,500	\$ 16,500	Horner existing plus new areas.
Stormwater System Maintenance	\$ -	\$ 500	\$ 2,000	\$ 1,500	\$ 2,000	\$ -	
Stormwater Assessment	\$ 720	\$ 720	\$ 800	\$ 80	\$ 800	\$ -	
Aquatic Plant Replacement	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -	
Other Physical Environment							
General Liability Insurance	\$ 3,341	\$ 3,341	\$ 3,730	\$ 389	\$ 3,675	\$ (55)	EGIS estimate
Property Insurance	\$ 23,521	\$ 23,521	\$ 25,350	\$ 1,829	\$ 35,282	\$ 9,932	EGIS estimate
Entry & Walls Maintenance	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	Power washing, landscape lighting repairs.
Landscape Maintenance	\$ 57,943	\$ 84,000	\$ 84,000	\$ -	\$ 89,500	\$ 5,500	Yellowstone \$6776.75/month + 10%
Irrigation Repairs & Maintenance	\$ 914	\$ 1,219	\$ 6,000	\$ 4,781	\$ 6,000	\$ -	
Holiday Decorations	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	Permanent lighting installed FY21/22
Well Maintenance	\$ 1,544	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	
Landscape Replacement Plants, Shrubs,	\$ 8,851	\$ 11,801	\$ 5,000	\$ (6,801)	\$ 15,000	\$ 10,000	
Landscape - Mulch	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	
Fire Ant Treatment	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	
Road & Street Facilities							
Sidewalk Repair & Maintenance	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	Power washing and repairs.
Parking Lot Repair & Maintenance	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	Power washing and repairs.
Parks & Recreation							
Employee - Amenity Staff	\$ 65,018	\$ 84,333	\$ 84,333	\$ -	\$ 93,623	\$ 9,290	Amenities Proposal
General Management & Oversight	\$ 11,541	\$ 10,800	\$ 10,800	\$ -	\$ 12,000	\$ 1,200	Amenities Proposal
Pool Permits	\$ 280	\$ 500	\$ 500	\$ -	\$ 500	\$ -	
Pest Control	\$ 1,134	\$ 1,512	\$ 2,500	\$ 988	\$ 2,500	\$ -	HomeTeam - \$114.50/month + termite
Pool Service Contract	\$ 7,950	\$ 15,750	\$ 10,200	\$ (5,550)	\$ 20,400	\$ 10,200	Cooper Pools - new contract.
Facility A/C & Heating Maintenance &	\$ 468	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	
Clubhouse Supplies	\$ 1,656	\$ 2,208	\$ 4,000	\$ 1,792	\$ 4,000	\$ -	
Clubhouse Maintenance & Repairs	\$ 8,799	\$ 11,732	\$ 5,000	\$ (6,732)	\$ 9,000	\$ 4,000	Based on current year projected.

Proposed Budget
Long Lake Reserve Community Development District
General Fund
Fiscal Year 2023/2024

Chart of Accounts Classification	Actual YTD through 06/30/2023	Projected Annual Totals 2022/2023	Annual Budget for 2022/2023	Projected Budget variance for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 2022/2023	Comments
Clubhouse- Telephone, Fax, Internet	\$ 2,545	\$ 3,393	\$ 3,500	\$ 107	\$ 3,500	\$ -	
Clubhouse - Facility Janitorial Service	\$ 10,744	\$ 15,796	\$ 10,000	\$ (5,796)	\$ 15,796	\$ 5,796	Increased to 3x /week with Office Pride.
Pool Repairs	\$ 4,163	\$ 5,551	\$ 1,000	\$ (4,551)	\$ 4,000	\$ 3,000	
Furniture Repair/Replacement	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	Indoor and Outdoor Furniture
Lighting Replacement	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ -	
Playground Equipment Maintenance (inc.	\$ 1,578	\$ 2,104	\$ 3,000	\$ 896	\$ 3,000	\$ -	Inspections (\$750/yr) plus maint/repairs.
Athletic/Park Court/Field Repairs	\$ 3,005	\$ 4,007	\$ 3,000	\$ (1,007)	\$ 6,000	\$ 3,000	
Trail/Bike Path Maintenance	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 6,000	\$ 1,000	Replenish shells - rotate ph1 & 2 each yr.
Dock Repairs and Maintenance	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ -	
Access Control Maintenance & Repair	\$ 2,765	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	Gates and card readers.
Special Events							
Clubhouse Programs/Events	\$ 5,650	\$ 7,533	\$ 6,500	\$ (1,033)	\$ 7,500	\$ 1,000	
Contingency							
Miscellaneous Contingency	\$ 1,250	\$ 20,000	\$ 10,146	\$ (9,854)	\$ 20,000	\$ 9,854	Unanticipated expenses.
Field Operations Subtotal	\$ 339,198	\$ 524,391	\$ 487,859	\$ (36,532)	\$ 596,246	\$ 108,387	
TOTAL EXPENDITURES	\$ 418,358	\$ 626,026	\$ 602,359	\$ (23,667)	\$ 712,629	\$ 110,270	
EXCESS OF REVENUES OVER EXPENDITURES	\$ 189,357	\$ (15,629)	\$ -	\$ 31,705	\$ -	\$ -	

Proposed Budget
Long Lake Reserve Community Development District
Reserve Fund
Fiscal Year 2023/2024

Chart of Accounts Classification	Annual Budget for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 2022/2023
REVENUES			
Special Assessments			
Tax Roll*	\$ 25,000	\$ 25,000	\$ -
TOTAL REVENUES	\$ 25,000	\$ 25,000	\$ -
EXPENDITURES			
Contingency			
Capital Reserves	\$ 25,000	\$ 25,000	\$ -
TOTAL EXPENDITURES	\$ 25,000	\$ 25,000	\$ -
EXCESS OF REVENUES OVER	\$ -	\$ -	

Long Lake Reserve Community Development District
Debt Service
Fiscal Year 2023/2024

Chart of Accounts Classification	Series 2018	Budget for 2023/2024
REVENUES		
Special Assessments		
Net Special Assessments ⁽¹⁾	\$343,569.56	\$343,569.56
TOTAL REVENUES	\$343,569.56	\$343,569.56
EXPENDITURES		
Administrative		
Debt Service Obligation	\$343,569.56	\$343,569.56
Administrative Subtotal	\$343,569.56	\$343,569.56
TOTAL EXPENDITURES	\$343,569.56	\$343,569.56
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00
<p>Pasco County Collection Costs (2%) and Early Payment Discounts (4%): 6.0%</p> <p>Gross assessments \$365,188.73</p> <p>Notes:</p> <p>Tax Roll Collection Costs for Pasco County are 6.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.</p> <p>⁽¹⁾ Maximum Annual Debt Service less any Prepayments</p>		

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2023/2024 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

2023/2024 O&M Budget		\$737,629.00
Pasco County Collection Cost @	2%	\$15,694.23
Early Payment Discount @	4%	\$31,388.47
2023/2024 Total		<u>\$784,711.70</u>

2022/2023 O&M Budget	\$627,359.00
2023/2024 O&M Budget	\$737,629.00
Total Difference	<u>\$110,270.00</u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2022/2023	2023/2024	\$	%
Series 2018 Debt Service - Single Family 40'	\$914.12	\$914.12	\$0.00	0.00%
Operations/Maintenance - Single Family 40'	\$1,746.35	\$2,041.23	\$294.88	16.89%
Total	\$2,660.47	\$2,955.35	\$294.88	11.08%
Series 2018 Debt Service - Single Family 50'	\$1,142.64	\$1,142.64	\$0.00	0.00%
Operations/Maintenance - Single Family 50'	\$2,087.77	\$2,454.81	\$367.04	17.58%
Total	\$3,230.41	\$3,597.45	\$367.04	11.36%
Series 2018 Debt Service - Single Family 60'	\$1,371.17	\$1,371.17	\$0.00	0.00%
Operations/Maintenance - Single Family 60'	\$2,429.19	\$2,868.39	\$439.20	18.08%
Total	\$3,800.36	\$4,239.56	\$439.20	11.56%

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2023/2024 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL ADMINISTRATIVE BUDGET		\$116,383.00	TOTAL FIELD BUDGET		\$621,246.00
COLLECTION COSTS @	2%	\$2,476.23	COLLECTION COSTS @	2%	\$13,218.00
EARLY PAYMENT DISCOUNT @	4%	\$4,952.47	EARLY PAYMENT DISCOUNT @	4%	\$26,436.00
TOTAL O&M ASSESSMENT		\$123,811.70	TOTAL O&M ASSESSMENT		\$660,900.00

UNITS ASSESSED			ALLOCATION OF ADMINISTRATIVE BUDGET					ALLOCATION OF FIELD BUDGET					PER LOT ANNUAL ASSESSMENT		
LOT SIZE	O&M	SERIES 2018	EAU	TOTAL	% TOTAL	TOTAL	ADMIN PER UNIT	EAU	TOTAL	% TOTAL	TOTAL	FIELD PER UNIT	O&M	SERIES 2018	
		DEBT SERVICE ⁽¹⁾												DEBT SERVICE	TOTAL ⁽³⁾
			FACTOR	EAU's	EAU's	BUDGET	ASSESSMENT	FACTOR	EAU's	EAU's	BUDGET	ASSESSMENT	ASSESSMENT	ASSESSMENT ⁽²⁾	
Single Family 40'	99	99	1.00	99.00	30.94%	\$38,304.25	\$386.91	0.80	79.20	24.78%	\$163,777.47	\$1,654.32	\$2,041.23	\$914.12	\$2,955.35
Single Family 50'	124	124	1.00	124.00	38.75%	\$47,977.03	\$386.91	1.00	124.00	38.80%	\$256,419.27	\$2,067.90	\$2,454.81	\$1,142.64	\$3,597.45
Single Family 60'	97	97	1.00	97.00	30.31%	\$37,530.42	\$386.91	1.20	116.40	36.42%	\$240,703.25	\$2,481.48	\$2,868.39	\$1,371.17	\$4,239.56
Total Lots	320	320		320.00	100.00%	\$123,811.70			319.60	100.00%	\$660,900.00				

Less: Pasco Co. Collection Costs (2%) and Early Pymt Discounts (4%):

(\$7,428.70)

(\$39,654.00)

Net Revenue to be Collected:

\$116,383.00

\$621,246.00

⁽¹⁾ Reflects the number of total lots with Series 2018 debt outstanding.

⁽²⁾ Annual debt service assessment per lot adopted in connection with the Series 2018 bond issue. Annual assessment includes principal, interest, Pasco County collection costs and early payment discounts.

⁽³⁾ Annual assessment that will appear on November 2023 Pasco County property tax bill. Amount shown includes all applicable collection costs and early payment discounts (up to 4% if paid early).

GENERAL FUND BUDGET **ACCOUNT CATEGORY DESCRIPTION**

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles, and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for the management and administration of the District's day-to-day needs. These services include the conducting of board meetings, workshops, the overall administration of District functions, all required state, and local filings, preparation of the annual budget, purchasing, risk management, preparing various resolutions, and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad Valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on the property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

EXPENDITURES - FIELD OPERATIONS:

Security Operations: The District may wish to contract with a private company to provide security for the District.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Main Increases Due To:

Inflation

Increase Use of facilities

Increase Wetland Maintenance

Street Lights: The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.

Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.
Main Increases Due To:

Facility Supplies: The District may have facilities that required various supplies to operate.
Increase use of facilities.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.
Increase in Utility Costs.
Pool

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.

Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Main Increases Due To:

Inflation

Increase use of facilities.

Increase Wetland Maintenance.

Increase in Utility Costs.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.

DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

Main Increases Due To:

Inflation

Increase use of facilities.

Increase Wetland Maintenance.

Increase in Utility Costs.

Bank Fees: The District may incur bank service charges during the year.

EXPENDITURES – ADMINISTRATIVE:

Debt Service Obligation: This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.

Tab 8

RESOLUTION 2023-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT; IMPOSING SPECIAL ASSESSMENTS; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Long Lake Reserve Community Development District (the “District”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in the Pasco County, Florida (the “County”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (the “Board”) of the District hereby determines to undertake various operations and maintenance activities described in the District’s budget(s) for Fiscal Year 2023-2024 (“Budget”), attached hereto as Exhibit “A” and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“Uniform Method”); and

WHEREAS, the District has previously evidenced its intention to utilize this Uniform Method; and

WHEREAS, the District has approved an Agreement with the Property Appraiser and Tax Collector of the County to provide for the collection of the special assessments under the Uniform Method; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect on the tax roll for platted lots pursuant to the Uniform Method and which is also indicated on Exhibit “A”; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Budget; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll of the Long Lake Reserve Community Development District (the “Assessment Roll”) attached to this Resolution as Exhibit “B” and incorporated as a material part of this Resolution by this reference, and to certify the portion of the Assessment Roll on platted property to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to un-platted property; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT. The provision of the services, facilities, and operations as described in Exhibit “A” confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the costs of the assessments. The allocation of the costs to the specially benefitted lands is shown in Exhibits “A” and “B,” and is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with Exhibits “A” and “B.” The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

- A. Uniform Method Assessments. The collection of the previously levied debt service assessments and operation and maintenance special assessments on platted lots and developed lands shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in Exhibits “A” and “B.”
- B. Future Collection Methods. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll, attached to this Resolution as Exhibit “B,” is hereby certified. That portion of the District's Assessment Roll which includes developed lands and platted lots is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the Long Lake Reserve Community Development District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Long Lake Reserve Community Development District.

PASSED AND ADOPTED this 27th day of July 2023.

ATTEST:

**LONG LAKE RESERVE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____

Its: _____

Exhibit A: FY 2023/2024 Budget

EXHIBIT A:
Fiscal Year 2023/2024 Budget

Exhibit B
Assessment Roll

Assessment Roll is maintained in the District's official records and is available upon request. Certain exempt information may be redacted prior to release in compliance with Chapter 119, FL Statutes.

Tab 9

RESOLUTION 2023-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Long Lake Reserve Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the District’s Board of Supervisors (hereinafter the “Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit “A”.

Section 2. In accordance with Section 189.417(1), Florida Statutes, the District’s Secretary is hereby directed to file annually, with Pasco County, a schedule of the District’s regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 27TH DAY OF JULY, 2023.

**LONG LAKE RESERVE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN

ATTEST:

SECRETARY/ASSISTANT SECRETARY

EXHIBIT “A”
BOARD OF SUPERVISORS MEETING DATES
LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT
FOR FISCAL YEAR 2023/2024

October 26, 2023
November 16, 2023 (date adjusted due to the Holiday)
December 21, 2023 (date adjusted due to the Holiday) * 6:00 p.m.
January 25, 2024
February 22, 2024
March 28, 2024 * 6:00 p.m.
April 25, 2024
May 23, 2024 * 6:00 p.m.
June 27, 2024
July 25, 2024 * 6:00 p.m.
August 22, 2024
September 26, 2024

All meetings will convene at 9:00 a.m. with the exception of the months of December, March, May, and July meetings will convene at 6:00 p.m. at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558.

Tab 10

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Long Lake Reserve Community Development District was held on **Thursday, June 22, 2023, at 9:01 a.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558.

Present and constituting a quorum were:

Sara Schwartz	Board Supervisor, Vice Chairman
William Humphries	Board Supervisor, Assistant Secretary
Denise Crowder	Board Supervisor, Assistant Secretary
Gabrielle Roberts	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager, Rizzetta & Co.
Kellie Sprague	Clubhouse Manager
Jason Josezcki	Representative Solitude
Josh Hamilton	Representative Yellowstone

Audience	Present
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FIRST ORDER OF BUSINESS**Call to Order**

Ms. Wallace called the meeting to order and conducted roll call, confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS**Audience Comments**

An audience comment pertaining to a portion of the black chain fence was entertained.

THIRD ORDER OF BUSINESS**Staff Reports**

A. District Counsel
Not present.

B. District Engineer
Not present.

C. Presentation of Aquatic Service Report
Mr. Josezcki presented the report. There were no questions.

Mr. Jozeszki and the Board discussed the existing wetland maintenance areas and the proposed new areas. The Board requested a proposal from Solitude be provided for next month's meeting. They also authorized District Management to send mailed letters to homeowners on the west side of Leonard to remind them not to encroach into wetlands.

On a Motion by Ms. Schwartz, seconded by Ms. Crowder, the Board of Supervisors authorized District Manager to send mailed letters to homeowners on the west side of Leonard reminding them not to encroach into wetlands, for the Long Lake Reserve Community Development District.

D. Landscape Report

Mr. Hamilton reviewed recent report activities. There were no questions on the report.

E. Clubhouse Manager

Ms. Sprague presented the Clubhouse report to the Board. She stated that that there was nothing that needed Board approval at this time.

F. District Manager

Ms. Wallace announced that the next scheduled meeting is for July 27, 2023, at 6:00 p.m. She reminded the Board that this will also be the final budget hearing. Ms. Wallace stated that Faulkner Engineering was hired to do an inspection of the area mentioned by the Board during the last meeting. She noted that the area was filled in. Faulkner will also be inspecting the pool pavers.

FOURTH ORDER OF BUSINESS

Discussion of HOA Request to install Benches by Playground

Following a brief discussion, the Board agreed to approve the HOA installing two benches like the one depicted in the agenda book.

On a Motion by Ms. Roberts, seconded by Ms. Crowder, the Board of Supervisors approved the installment of benches on either side of the playground, for the Long Lake Reserve Community Development District.

FIFTH ORDER OF BUSINESS

Discussion Regarding Lake Trail Rules

Ms. Roberts recommended that the lake trail rules be updated to include, "open from Dawn to Dusk" and that there are "no motorized vehicles allowed". A question was raised whether it would be necessary to hold a public hearing before making the change.

On a Motion by Ms. Schwartz, seconded by Ms. Roberts, the Board of Supervisors approved adding, "Open from Dawn to Dusk." and "NO Motorized Vehicles", to the trail rules subject to District Counsel's clarification on the need for a Public Hearing, for the Long Lake Reserve Community Development District.

On a Motion by Ms. Crowder, seconded by Ms. Roberts, the Board of Supervisors authorized Ms. Sprague to order and install two signs from Romaner Signs; 1). Open Dawn to Dusk and 2). No Motorized Vehicles, for the Long Lake Reserve Community Development District.

Ms. Schwartz left the meeting at approximately 10:25 a.m.

SIXTH ORDER OF BUSINESS**Discussion Regarding Fiscal Year
2023/2024 Budget**

The Board discussed the proposed increases and ultimately made no changes.

SEVENTH ORDER OF BUSINESS**Budget Letter to Residents**

A brief discussion was held regarding the letter that the board authorized at the last meeting to be included with the legal budget letter that will be mailed to residents.

EIGHTH ORDER OF BUSINESS**Consideration of Minutes of the
Board of Supervisors Meeting held
on May 25, 2023**

On a Motion by Mr. Humphries, seconded by Ms. Crowder, the Board of Supervisors approved the May 25, 2023, Board of Supervisors Meeting Minutes, as presented, for the Long Lake Reserve Community Development District.

NINTH ORDER OF BUSINESS**Consideration of Operation &
Maintenance Expenditures for May
2023**

On a Motion by Ms. Roberts, seconded by Ms. Crowder, the Board of Supervisors approved the Operation & Maintenance Expenditures for May 2023 (\$44, 944.45), for the Long Lake Reserve Community Development District.

TENTH ORDER OF BUSINESS**Supervisor Requests**

There were no Supervisor requests put forward at this time.

ELEVENTH ORDER OF BUSINESS**Adjournment**

Ms. Wallace stated that if there was no further business to come before the Board then a motion to adjourn was in order.

On a Motion by Ms. Roberts, seconded by Mr. Humphries, with all in favor the Board of Supervisors adjourned the meeting at 10:45 a.m., for the Long Lake Reserve Community Development District.

Tab 11

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · 813-994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa Florida 33614
www.longlakereserve.org

Operation and Maintenance Expenditures June 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2023 through June 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$46,808.04**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

Vendor Name	Check No	Invoice Number	Invoice Description	Invoice Amount
Burr & Forman, LLP	100260	1395991	General Legal Services 05/23	\$ 595.00
Charter Communications	ACH	1301951051523	19617 Breynia DR 05/23	\$ 319.38
Coastal Waste & Recycling, Inc.	100254	SW0000337958	Monthly Waste & Recycle 06/23	\$ 4,435.63
Cooper Pools Inc.	100261	6982	Monthly Commercial Pool Service 06/23	\$ 1,700.00
Denise C Crowder	100242	DC052523	Board of Supervisors Meeting 05/25/23	\$ 200.00
Denise C Crowder	100262	DC062223	Board of Supervisors Meeting 06/22/23	\$ 200.00
Disclosure Services, LLC	100243	1 - 176	Amortization Schedule Series 2018 05/23	\$ 100.00
Duke Energy	ACH	9100 8628 4637 05/23	19245 Breynia Dr, Irrigation 05/23	\$ 30.79
Duke Energy	ACH	9100 8628 4835 05/23	0000 Leonard Rd Lite 05/23	\$ 795.02
Duke Energy	ACH	9100 8628 5034 05/23	19932 Leonard Rd Sign 05/23	\$ 30.79
Duke Energy	ACH	9100 8628 5258 05/23	00 Henley Road LITE 05/23	\$ 313.11
Duke Energy	ACH	9100 8628 5448 05/23	19617 Breynia Drive - Morsani Amenity 05/23	\$ 821.24
Duke Energy	ACH	9100 8628 5638 05/23	000 Henley Road Streetlights Morsani 05/23	\$ 2,353.07

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

Vendor Name	Check No	Invoice Number	Invoice Description	Invoice Amount
Fix and Go Gate and Garage Door Services Inc	100263	061923 Flx & Go Gate & Garage Door Services	Balance Due For Gate Repair 06/23	\$ 1,250.00
Florida Department of Revenue	ACH	61-8018624517-5 05/23	61-8018624517-5 05/23	\$ 6.55
Gabrielle B Roberts	100244	GR052523	Board of Supervisors Meeting 05/25/23	\$ 200.00
Gabrielle B Roberts	100264	GR062223	Board of Supervisors Meeting 06/22/23	\$ 200.00
HomeTeam Pest Defense, Inc.	100245	92461860	Taexx Pest Control Service 05/23	\$ 126.00
Horner Environmental Professionals, Inc.	100246	219066	Chemical Treatment 05/23	\$ 1,200.00
Jayman Enterprises, LLC	100247	2559	Maintenance of Clubhouse - 05/23	\$ 2,500.00
Long Lake Reserve CDD	DC 060223	DC 060223	Debit Card Replenishment	\$ 1,715.47
McDermitt Davis & Company, LLC	100265	55584	Accounting Services 09/30/22	\$ 4,000.00
Office Pride	100248	INV-146854	Janitorial Supplies 05/23	\$ 129.67
Office Pride	100248	INV-149569	Day Porter Services 06/23	\$ 1,316.62
Pasco County Property Appraiser	100241	050223 - 176	Pasco County Property Appraiser Annual Fee 06/23	\$ 150.00
Pasco County Utilities	ACH	18494556	19244 Breynia Irrigation Dr 05/23	\$ 300.18

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

Vendor Name	Check No	Invoice Number	Invoice Description	Invoice Amount
Pasco County Utilities	ACH	18495171	19617 Breynia Dr 05/23	\$ 208.39
Pasco County Utilities	ACH	18496785	Morsani PH 2 Irrigation 05/23	\$ 20.93
Pasco County Utilities	ACH	18496777 Autopay	19932 Leonard Road 05/23	\$ 932.28
PC Consultants	100249	108139	Service Call 19617 Breynia Drive 05/23	\$ 301.00
PC Consultants	100255	108148	Service Call 06/23	\$ 121.00
Rizzetta & Company, Inc.	100240	INV0000080648	District Management Fees 06/23	\$ 4,267.39
Rizzetta & Company, Inc.	100252	INV0000080843	Amenity Management Oversight &Personnel Reimbursement 06/23	\$ 4,781.48
Rizzetta & Company, Inc.	100253	INV0000080791	Cell Phone 05/23	\$ 69.00
Rizzetta & Company, Inc.	100259	INV0000081306	Personnel Reimbursement 06/23	\$ 3,386.57
Sara Schwartz	100250	SS052523	Board of Supervisors Meeting 05/25/23	\$ 200.00
Sara Schwartz	100266	SS062223	Board of Supervisors Meeting 06/22/23	\$ 200.00
Securiteam, Inc.	100256	16885	Service Call 06/23	\$ 1,799.27
Solitude Lake Management, LLC	100257	PSI-86419	Lake & Pond Management Services 06/23	\$ 833.50

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

Vendor Name	Check No	Invoice Number	Invoice Description	Invoice Amount
Stantec Consulting Services, Inc.	100258	2091001	Engineering Services 05/23	\$ 438.00
Stephanie T Greenfield	100251	SG052523	Board of Supervisors Meeting 05/25/23	\$ 200.00
William F Humphries III	100267	WH062223	Board of Supervisors Meeting 06/22/23	\$ 200.00
Yellowstone Landscape	100268	TM 546082	Landscape Enhancement 06/23	\$ 625.00
Yellowstone Landscape	100268	TM 546852	Landscape Enhancement 06/23	\$ 660.71
Yellowstone Landscape	100269	TM 540224	Pine Tree Removal 05/23	<u>\$ 2,575.00</u>
Total				<u><u>\$ 46,808.04</u></u>